

The City process for Capital Improvements is identify the project, get cost estimates and schedule it on the City CIP. The City recommendation would be to conduct one larger project every 2 years than smaller projects every year. The issue of Insurance was raised, and if DVWS is covered under City Insurance. Handout given – Fund 82 – Capital Fund, Revenue and Capital Expenditures.

Action item – Mario Moreno will verify the Insurance question with the City of Pleasant Hill.

Discuss the System and Operational Manuals for the new pump house:

There is a working draft – edits should be given to Gaston Habets. Once finalized, Claire Voorhies will laminate and copies will be posted at the Pump house and pdf's of the manual will be emailed.

Review the standard overwatering letters to homeowners – gather feedback and comments from the group:

CCWD regulations will be incorporated into the letter.

Action item – Claire Voorhies will finish editing the overwatering letter.

NEW BUSINESS:

Review the number and nature of calls received by the dispatcher for the period from June 16th, 2015 to September 15th, 2015:

Total of 31 calls/emails. Majority of enquires where about leaks (8), when the water would be turned on (6), and overwatering (4).

Review the costs to:

- (a) Install a proximity reader at the pump house;
- (b) Install an infrared/lowlight camera inside the pump house in order to monitor equipment and provide security;
- (c) Update the website access to control and provide more system functions
- (d) Update the content of the website to include historical measurement of system pressure, individual pump runtimes, and generate SMS alerts and export data.
- (e) Integrate the “pulse” sensor data from the water meter so we can accurately measure the water consumption.

These are options that DVWS might want to consider from an operational perspective, and can continue to be discussed with the Board and Engineers. Email quote from Brian Turner of ControlCo is attached for reference.

It was decided that a meeting would be held with DVWS staff, Mario Moreno and representatives from CCWD to discuss the ability to get “pulse” sensor data so water consumption can accurately be measured.

Replacement of 4" isolation valve on Beatrice Road at Patterson Boulevard:

Replacement can be scheduled, needs to be done when the pumps are on. An estimate will be given and repairs scheduled.

Review pump startup and shutdown policies. Review remote management options given the increased frequency of system shutdowns and startups due to water allocation restrictions:

Topic discussed above (e). A meeting will be facilitated.

Approval of Advisory Board meeting stipend distribution.

A motion to approve payment of September 15th, 2015 stipend fees to the Advisory Board members and engineers was made by Steve Zalewski and seconded by Phil Williamson. After a call for discussion and a vote by Phil Williamson, the motion passed unanimously.

OTHER BUSINESS:

Mario Moreno enquired if any fines have been given by DVWS to residents for overwatering. None have been given. A handout was given regarding Monthly Water Usage.

The City of Pleasant Hill has had difficulty in getting Streamline to follow-up and close out on permits and return phone calls. Manito Construction should be considered for future repairs.

Claire Voorhies enquired about the procedure for residents who are taken off the tax role (at their request). Confirmed that residents should be sent a confirmation letter stating that this has occurred and there will be reconnection fees if the resident should choose to connect to DVWS again in the future. Don Ortolon or Jack Sciaroni will verify that the water has been turned off.

Action Item: Claire Voorhies will send a letter to the resident of 276 Boyd Road reflecting this.

Don Ortolon submitted an invoice for an Emergency call-out after hours on 8/15/15 in the amount of \$50.00. Jack Sciaroni submitted invoices totaling \$282.30 for labor and supplies. A motion to approve payment of these invoices was made by Steve Zalewski and seconded by Phil Williamson. After a call for discussion and a vote by Phil Williamson, the motion passed unanimously.

There being no further business presented before the board, the meeting was adjourned at 8:05 p.m.

Respectfully submitted by:



Claire Voorhies, Secretary