

- Select a Block Captain
  - The role of the block captain is to be a spokesperson for the group
  - Serve as the liason between law enforcement and the NW group
  - Organize the NW meetings
  - Recruit neighbors to share in responsibilities
  - Maintain a list of the members
  - Designate work assignments
    - Vacation Home Watch
      - Which is also still available at the police department
    - Neighborhood Patrols if it is needed
    - Fundraising
      - Purchase Neighborhood Watch Signs
    - Secretarial Duties
- Develop and distribute maps
  - Identifies the block captain
  - Identifies streets
  - Show names, address, phone numbers of each home
  - Identify senior citizens, pets and other items of importance in your home
  - Make, model and license plate numbers of vehicles
  - Emergency and non-emergency numbers
  - Phone numbers of your city/county services, including business numbers for police and fire department
- Consider exchanging the following types of basic information with your neighbors:
  - Home and work numbers
  - Number of family members or residents including names and ages
  - Work hours
  - School or day care hours or children
  - Pets
  - Emergency numbers
  - Planned vacations
  - Scheduled deliveries or repair